



South Worcestershire
Local Development Scheme
2013-2016

Wychavon District Council
September 2013

Planning Policy
Wychavon District Council
Queen Elizabeth Drive
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1. What is a Local Development Scheme?

- 1.1 The Local Development Scheme (LDS) is a project management document which sets out the Council's planning policy document priorities over the next three years. It is a requirement of the Planning and Compulsory Purchase Act 2004 (as amended) that each Local Planning Authority should produce an LDS, which must include the statutory documents it intends to publish and a timetable indicating the main milestones of production. The 2004 Act sets out a number of other requirements to be included in an LDS.
- 1.2 Since 2010, Wychavon District Council has been working with Malvern Hills District Council and Worcester City Council to produce the South Worcestershire Development Plan. Joint working on this strategic planning policy document has brought together many other work streams and has also generated the need for further joint working. The three South Worcestershire authorities will therefore continue to combine resources on many planning policy matters and have worked collaboratively to prepare the shared elements of this LDS.
- 1.3 Wychavon does not have an up to date published LDS, although it has periodically refreshed the associated timetable. The need to produce new documents has also arisen, alongside changes to the timetabling of the SWDP. The LDS needs to be updated to reflect these changes to ensure it provides a useful source of information for interested parties and satisfies the requirements of the Planning Inspectorate.
- 1.4 This Local Development Scheme will come into effect on 27th September 2013, as per the resolution of Council at their meeting on the 24th September 2013.

1.5 The easiest place to view the 2013 Local Development Scheme is on the Planning Policy pages of the Wychavon District Council website, at: <http://www.wychavon.gov.uk/cms/planning/planning-policy/LocalDevelopmentScheme.aspx>

A printed copy is also available to view from the **Customer Contact Centres** which are located at:

Droitwich Spa Community Contact Centre
Droitwich Spa Library
Victoria Square
Droitwich Spa
WR9 8DG

Evesham Community Contact Centre
Abbey Road
Evesham
Worcestershire
WR11 4SB

Pershore One Stop Shop
Civic Centre
Queen Elizabeth Drive
Pershore
Worcestershire
WR10 1PT

If you have any questions about the LDS or how to access it, please contact us by:

Email: Policy.Plans@wychavon.gov.uk

Tel: **01386 565565** and ask for a Policy Plans Officer

2. What planning policy documents are produced at the local level?

- 2.1 The **National Planning Policy Framework** (NPPF) was published by the Government in March 2012 and introduced major changes to planning policies for England and how they should be applied. Previous separate topic based guidance known as Planning Policy Statements/Guidance have been deleted¹ and replaced by this single comprehensive policy document. In addition the Government also published the **Planning policy for traveller sites** guidance in March 2012, which sits alongside the NPPF.
- 2.2 Included within the Framework were further reforms to the type of planning policy documents which should be produced at a local level. Each local planning authority should produce a **Local Plan** for its area. The emphasis in the NPPF is that the Local Plan should be a single document for the authority. However, because of the system in place immediately prior to the introduction of the NPPF, it is recognised that the Local Plan, may in fact comprise a number of Development Plan Documents (The **Local Planning Policy Framework**² in South Worcestershire).
- 2.3 The NPPF and associated Acts and Regulations distinguish between different types of planning policy documents. **Development Plan Documents (DPDs)** have statutory status and carry the most planning weight in decision making. To reflect this, their production process is more rigorous than other documents with several stages of consultation, culminating in an examination held by the Government's Planning Inspectorate. The Local Development Scheme must specify which policy documents are to be DPDs.
- 2.4 **Neighbourhood Development Plans** or **Neighbourhood Plans** are another new style of planning policy document introduced by the Localism Act (2011). They are led and drawn up by the community to guide the future development of their neighbourhood. They can relate to the full range of planning policy matters, such as housing, employment and transport, or can be focused on one or two issues that are particularly important to an area, but must be in accordance with the local Development Plan. A Neighbourhood Plan is subject to consultation and examination, similar to a Development Plan Document. The process culminates in a referendum, when the community votes on whether the plan should be brought into legal force by the Local Planning Authority. Councils are encouraged to support their communities who embark on the production of a Neighbourhood Plan.
- 2.5 Local Planning Authorities produce Development Plan Documents which, when taken together, comprise the Local Plan. The Local Plan plus Neighbourhood Plans and the minerals and waste DPDs produced by

¹ With the exception of Planning Policy Statement 10: Planning for Sustainable Waste Management (March 2011)

² Previously known as the Local Development Framework

Worcestershire County Council will make up the Development Plan which is the starting point for all planning decisions (as set out in the Framework and associated regulations (Section 38 3 (c) of the Planning and Compulsory Purchase Act 2004)). This highlights the importance of having an up-to-date Development Plan in place.

- 2.6 Documents which provide further detail to Development Plan Documents or help with their application are known as **Supplementary Planning Documents (SPDs)**. They can be topic or site based. They are not part of the Development Plan, but can be a material consideration for planning decisions. They are not subject to independent examination.
- 2.7 Other types of document, required by planning regulations which are not Development Plan Documents, i.e. not subject to examination and not part of the Development Plan include:
- **Statement of Community Involvement**
 - **Authority's Monitoring Report**
 - **Community Infrastructure Levy Charging Schedule**
- 2.8 A **Statement of Community Involvement (SCI)** as required by planning regulations sets out how a local authority intends to engage with interested parties on the content of planning policy documents and also on planning applications. It is not subject to an examination and there is no requirement to consult the public on the content of an SCI, however it is good practice to hold some informal consultation when changes to procedures are proposed.
- 2.9 An **Authority Monitoring Report** monitors the implementation of the Local Development Scheme (*this document*) and how the policies within the local planning policy documents are being used to direct development and guide decision making on planning applications. The AMR is published on our website i.e. www.wychavon.gov.uk
- 2.10 A **Community Infrastructure Levy (CIL) Charging Schedule** is a legal document that sets out the charges that a local authority can apply across its area to different types of development to secure financial contributions to be spent on infrastructure that is not necessarily directly related to the development. Directly related infrastructure will continue to be funded through Section 106 legal agreements. It must be subject to two rounds of consultation and examined by an independently appointed examiner (but this does not have to be a Planning Inspector). The introduction of the Community Infrastructure Levy is not mandatory. Whilst the Council is not required to include this in the LDS, the Council has decided to include relevant information as part of its project management of plan-making.
- 2.11 A useful glossary for many of the terms referred to above is included at [Annex 2 of the National Planning Policy Framework](#)

3. Progress to date

- 3.1 The three authorities of Worcester City Council, Malvern Hills District Council and Wychavon District Council in South Worcestershire, together with Worcestershire County Council, have worked collaboratively on planning policy matters since 2006 primarily in order to help deliver the identified housing and employment needs of the city which has insufficient available, suitable land. The Councils are working together on the production of the South Worcestershire Development Plan under the provisions of Section 28 of the Planning and Compulsory Purchase Act.
- 3.2 A South Worcestershire Joint Advisory Panel (SWJAP) was established in October 2006 as the informal decision making body which directs and oversees the work of the planning policy officers in the three authorities. The SWJAP is now made up of five elected members from each planning authority. The County Council also has a role on the panel as an observer, and infrastructure facilitator in particular with respect to education and transport.

Progress since the previous 2010 Local Development Scheme

South Worcestershire Development Plan

- 3.3 Substantial progress has been made on the South Worcestershire Development Plan (SWDP) e.g. from September-November 2011: the Preferred Options consultation on the SWDP was carried out. The document brought together strategic and local policies as well as proposed housing allocations for the rural settlements, for the first time. From August to September 2012, consultation was carried out on the Proposed Significant Changes to the 2011 Preferred Options consultation. Publication of the SWDP Proposed Submission Plan³ sought representations on soundness and legal tests and took place from January to February 2013. This was followed by Submission of the plan to the Secretary of State for examination on 28th May 2013.

Minerals and Waste planning

- 3.4 At County level, the Worcestershire Waste Core Strategy Development Plan Document was progressed to examination in late 2011, with the hearing sessions taking place in March 2012. The Planning Inspectorate considered the plan to be sound and was adopted by the constituent councils in November 2012.
- 3.5 Following the adoption of the Waste Core Strategy, the focus for minerals and waste planning in the county switched to the production of the Worcestershire Minerals Local Plan. This will replace the Hereford and Worcester Minerals Local Plan. The first stage of consultation took place between October 2012 to January 2013. Further consultation is planned for Autumn 2013, which will relate to setting a vision and a spatial strategy for minerals development. A separate Minerals and Waste Local Development Scheme is produced by Worcestershire County Council and is available on their [website](#).

³ In accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012

Neighbourhood Plans

- 3.6 Currently there are 3 neighbourhood plan areas declared at Cleeve Prior, North Claines and Pebworth.

Supplementary Planning Documents

- 3.7 The last SPD to be adopted was the Residential Design Guide (September 2010). Since then the priority has been the preparation of the SWDP. Also producing SPDs in the intervening period would have had a limited shelf life as they have to directly relate to a specific policy in an adopted Local Plan. Consequently whilst a lot of preparatory work can be carried out on SPDs, the SWDP needs to be adopted/published before they can be concluded.
- 3.8 All the current SPDs are viewable at:
<http://www.wychavon.gov.uk/cms/planning/planning-publications-and-info/planning-publications.aspx> remain a potential material planning consideration until the SWDP is adopted.

Existing Development Plan for Wychavon

- 3.9 Whilst an updated development plan and local planning policy framework is being produced, the Council's existing Development Plan currently comprises of:
- Saved Policies from the Wychavon District Local Plan (adopted 2006).
The only policies not saved are reproduced at Appendix B of this document for information.
 - Worcestershire Waste Core Strategy Development Plan Document (adopted 2012)
 - Saved Policies from the Hereford and Worcester Minerals Local Plan (adopted 1997)
- These are the documents which provide the planning policies that planning applications must be determined against (unless material considerations indicate otherwise) at the time of reviewing this LDS

- 3.10 As part of its promotion of the Localism agenda, the Government has abolished the higher tier of planning policy documentation. Therefore for the avoidance of doubt, the following documents no longer form part of the Development Plan for Wychavon:
- West Midlands Regional Spatial Strategy 2004
 - Worcestershire Structure Plan 1996-2011
 - Both were formally revoked on 20th May 2013 by Direction of the Secretary of State:
http://www.legislation.gov.uk/uksi/2013/933/pdfs/uksi_20130933_en.pdf

4. Development Plan Documents

- 4.1 At Wychavon District Council, the Development Plan Documents to be produced over the next three years are:
- South Worcestershire Development Plan
 - Traveller and Travelling Showpeople DPD
- 4.1 The following section sets out the content and timetable for producing the above documents. All references to Regulations in this section refer to [The Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#).

4a South Worcestershire Development Plan

Overview	
Role and content	The plan sets out the Vision, Objectives, Spatial Strategy and policies for the future development of the South Worcestershire area. The second part of the plan includes site specific allocations and policy designations that will provide for the development needs of the area up to 2030.
Status	Development Plan Document
Geographical coverage	The plan covers the South Worcestershire authorities of Worcester, Wychavon and Malvern Hills.
Jointly produced	YES. The SWDP is being jointly produced by Worcester City Council, Wychavon District Council and Malvern Hills District Council.
Chain of conformity	National Planning Policy Framework, case law and planning legislation

Timetable (Completed Stages are shown in RED)	
Commencement	2007 (as South Worcestershire Joint Core Strategy)
Initial consultation (Regulation 18)	November 2007: Issues and Options September 2008: Preferred Options January - March 2009: Potential Strategic Sites consultation October 2009–April 2010: Informal consultation on the former Site Allocations and Policies DPD October 2010: Parish and Town Council Visioning workshops November 2011: Preferred Options (SWDP) August - September 2012: Targeted Significant Changes Consultation
Publication (Regulation 19)	11th January - 22nd February 2013
Submission (Regulation 22)	28th May 2013
Independent Examination (Regulation 24)	October 2013 – February 2014 <i>Precise dates of examination hearing sessions will be determined by the Inspector</i>
Receipt of Inspector's Report (Regulation 25)	June 2014
Adoption (Regulation 26)	July - September 2014

4b. Gypsies, Travellers and Travelling Showpeople Site Allocations DPD

Overview	
Role and content	The Gypsies, Travellers and Travelling Showpeople Site Allocations DPD will set out the requirement for the number of sites and pitches to be provided to meet the needs of gypsies, travellers and travelling showpeople in the area over the coming years. It will then allocate sites or extensions to existing sites to meet this requirement
Status	Development Plan Document
Geographical coverage	The DPD will cover the area of South Worcestershire.
Jointly produced	YES. A joint Gypsy and Traveller Accommodation Assessment is currently being produced by consultants arc4 for all six of the Worcestershire local authorities. The DPD itself will be produced to the same timetable as the equivalent DPDs for Malvern Hills District Council and Wychavon District Council, to allow for further efficiencies.
Chain of conformity	Planning for policy traveller sites, case law and planning legislation

Timetable (Completed Stages are shown in RED)	
Commencement	March 2013
Initial consultation (Regulation 18)	September – October 2014
Publication (Regulation 19)	March – April 2015
Submission (Regulation 22)	June 2015
Independent Examination (Regulation 24)	September 2015 <i>Precise dates of examination hearing sessions will be determined by the Inspector</i>
Receipt of Inspector's Report (Regulation 25)	January 2016
Adoption (Regulation 26)	Spring 2016

5. Other important policy documents

5.1 At Wychavon District Council, a number of other planning policy documents will be produced or refreshed over the next three years. These documents are not part of the Development Plan, but it is important to set out the likely content and timetable so that interested parties are made aware at the earliest opportunity of forthcoming consultations. These documents are:

- Community Infrastructure Levy (CIL) Charging Schedule
- Statement of Community Involvement (SCI)

5.1 The following section sets out the content and timetable for producing the above documents. The regulations governing the production of the Community Infrastructure Charging Schedule are set out in [The Community Infrastructure Levy Regulations 2010](#) (as amended). There are no longer any regulations governing the production stages of the Statement of Community Involvement, but the requirement to prepare one is set out in Section 18 of the [Planning and Compulsory Purchase Act 2004](#) (as amended).

5a. Community Infrastructure Levy Charging Schedule

Overview	
Role and content	The Community Infrastructure Levy (CIL) Charging Schedule will allow tariffs to be applied to development in South Worcestershire in order to secure funding for infrastructure in the area that is needed as a result of development. The tariff will be applied per m ² of additional floorspace. The rate of the tariff will be determined by examining the ability of the development to bear the charge without unduly affecting a scheme's viability.
Status	Non Development Plan Document
Geographical coverage	The Community Infrastructure Levy will cover the South Worcestershire area. There may be a zero rate charge for some areas in the authority, but this will be specified in the Charging Schedule.
Jointly produced	YES. A joint evidence base including Viability Study has been prepared across the Worcestershire authorities by HDH Planning and Development, and was published in January 2013. The CIL Charging Schedule for Wychavon District Council will also be produced alongside those for Malvern Hills District Council and Worcester City Council. The intention is that the Charging Schedules will be jointly examined, but in order to comply with the Regulations, three separate Charging Schedules are required.
Chain of conformity	An up-to-date Development Plan is required to introduce CIL. This will be provided by the South Worcestershire Development Plan (when adopted). The Charging Schedule will also need to comply with the Community Infrastructure Levy Regulations, the National Planning Policy Framework and Part 11 of the 2008 Planning Act.

Timetable (Completed Stages are shown in RED)	
Commencement	May 2012
Consultation on Preliminary Draft Charging Schedule (Regulation 15)	September – October 2013
Publication of Draft Charging Schedule (Regulation 16)	March - April 2014
Submission (Regulation 19)	June 2014
Independent Examination	July - September 2014
Receipt of Examiner's	October 2014

Report (Regulation 23)	<i>Precise dates of examination hearing sessions will be determined by the Examiner</i>
Adoption (Regulation 25)	November 2014
Levy takes effect (Regulation 28)	January 2015

5b. Statement of Community Involvement

Overview	
Role and content	Wychavon District Council currently has an adopted Statement of Community Involvement (SCI) which was published in May 2006. There is a need to review this document to reflect changes both to the way planning policy documents are produced and the planning system in England more generally, including the introduction of Neighbourhood Development Plans. The Statement of Community Involvement will also set out how the Council will consult on planning applications.
Status	Non Development Plan Document
Geographical coverage	The SCI will cover the South Worcestershire authorities of Worcester, Wychavon and Malvern Hills.
Jointly produced	The SCI will be jointly produced across the South Worcestershire authorities.
Chain of conformity	Planning and Compulsory Purchase Act 2004 (as amended), National Planning Policy Framework and case law.

Timetable (Completed Stages are shown in RED)	
Commencement	August 2013
Initial consultation	November - December 2013
Adoption	July – September 2014

6. Supplementary Planning Documents

- 6.1 Wychavon District Council will produce the following SPDs over the next three years. These documents are not part of the Development Plan but it is important to set out the likely content and timetable so that interested parties are made aware at the earliest opportunity of forthcoming consultations. These documents are:
- Developer Contributions
 - Affordable Housing
 - Water Management
 - Design Guide
 - Parking Standards
 - Archaeology and the Historic Environment
 - Biodiversity
 - Renewable and Low Carbon Energy
 - Canal Basin, Droitwich Spa
 - Abbey Road, Evesham
 - Station Road, Broadway
 - Vines Lane, Droitwich Spa
- 6.2 The following section sets out the content and timetable for producing the above documents. All references to Regulations refer to [The Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#).

6a. Developer Contributions SPD

Overview	
Role and content	The Developer Contributions Supplementary Planning Document will detail the process the Council will undertake to secure direct and financial contributions from development via Section 106 agreements and Unilateral Undertakings. Contributions are needed to make sure that new development contributes positively to the local environment and helps to mitigate against any adverse impacts. The SPD will sit alongside the CIL Charging Schedule to make clear the Councils' approach to securing contributions by all funding methods. It will also help to clarify the relationship between CIL and Section 106 agreements. It will be a key tool for the Development Management team in securing maximum planning gain from development.
Status	Supplementary Planning Document
Geographical coverage	The Developer Contributions SPD will cover the South Worcestershire authorities of Worcester, Wychavon and Malvern Hills.
Jointly produced	YES. The Developer Contributions SPD will be jointly produced for the three South Worcestershire authorities of Worcester City Council, Wychavon District Council and Malvern Hills District Council.
Chain of conformity	SWDP Policy 7: Infrastructure, SWDP 62: Implementation, Community Infrastructure Levy Charging Schedule/Regulation 123 List, National Planning Policy Framework, planning legislation and case law

Timetable (Completed Stages are shown in RED)

Commencement	July 2013
Consultation	February - March 2014
Adoption	October - November 2014

6b. Affordable Housing SPD

Overview	
Role and content	The Affordable Housing Supplementary Planning Document will provide detailed guidance on how the strategic policy in the South Worcestershire Development Plan will be implemented. It will give guidance on matters including: the design, type, tenure, distribution and phasing of affordable housing and the circumstances where off-site contributions may be accepted.
Status	Supplementary Planning Document
Geographical	The Affordable Housing SPD will cover the South

coverage	Worcestershire authorities of Worcester, Wychavon and Malvern Hills.
Jointly produced	YES. The Affordable Housing SPD will be jointly produced for the three South Worcestershire authorities of Worcester City Council, Wychavon District Council and Malvern Hills District Council.
Chain of conformity	SWDP Policy 15: Meeting Affordable Housing Needs, National Planning Policy Framework, planning legislation and case law

Timetable (Completed Stages are shown in RED)

Commencement	August 2013
Consultation	February - March 2014
Adoption	August - September 2014

6c. Water Management SPD

Overview

Role and content	The Water Management SPD will replace the existing document adopted in 2009 to reflect the new policy framework both at national and local level and will provide the necessary guidance to all parties involved in the development process in terms of the management of water and the techniques involved to ensure sustainable development. It will cover all aspects of water management including; <ul style="list-style-type: none"> • Fluvial and pluvial flooding • Water supply • Water disposal (surface and rainwater) • Water collection and recycling • Water usage
Status	Supplementary Planning Document
Geographical coverage	The Water Management SPD will cover the Wychavon District Council administrative area.
Jointly produced	No. The SPD will be produced by Wychavon District Council alone.
Chain of conformity	SWDP 5: Green Infrastructure, SWDP 28: Management of Flood Risk, SWDP 29: Sustainable Drainage Systems, SWDP 30: Water Resources Efficiency and Treatment, National Planning Policy Framework, Planning Legislation and Case Law.

Timetable (Completed Stages are shown in BLUE)

Commencement	September 2013
Consultation	February 2014 – March 2014

Adoption	August 2014 – September 2014
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6d. Design Guide SPD

Overview	
Role and content	The Design Guide SPD will provide a high-level design framework for new development that supports the diverse nature of good design. It will provide the necessary guidance to all those involved in the development process. It is intended that the Design Guide will include sections on: <ul style="list-style-type: none"> • House extensions • Accessibility • Shop fronts • Lighting • Sustainable construction • Replacement dwellings in the countryside • Re-use of rural buildings
Status	Supplementary Planning Document
Geographical coverage	The Design Guide SPD will cover the South Worcestershire authorities of Worcester, Wychavon and Malvern Hills.
Jointly produced	YES. The Design Guide SPD will be jointly produced for the three South Worcestershire authorities of Worcester City Council, Wychavon District Council and Malvern Hills District Council.
Chain of conformity	SWDP 4: Moving Around South Worcestershire, SWDP Policy 21: Design, National Planning Policy Framework, planning legislation and case law

Timetable (Completed Stages are shown in RED)

Commencement	November 2013
Consultation	July - August 2014
Adoption	December 2014

6e. Parking Standards SPD

Overview	
Role and content	The Parking Standards Supplementary Planning Document will set out locally determined car parking standards which will apply to all qualifying development proposals. These standards will then be used in decision making on planning applications.
Status	Supplementary Planning Document
Geographical	The Parking Standards SPD will cover the South

coverage	Worcestershire authorities of Worcester, Wychavon and Malvern Hills.
Jointly produced	YES. The Parking Standards SPD will be jointly produced for the three South Worcestershire authorities of Worcester City Council, Wychavon District Council and Malvern Hills District Council.
Chain of conformity	SWDP 4: Moving Around South Worcestershire, National Planning Policy Framework, planning legislation and case law

Timetable (Completed Stages are shown in RED)

Commencement	February 2014
Consultation	July - August 2014
Adoption	December 2014

6f. Archaeology and the Historic Environment SPD

Overview

Role and content	The Archaeology and the Historic Environment SPD will assist with the local application of national policy and interpretation of strategic local policies to preserve Worcester and Wychavon's rich historic environment. It will reflect the new policy framework introduced through the South Worcestershire Development Plan (due for adoption in 2014).
Status	Supplementary Planning Document
Geographical coverage	The Archaeology and the Historic Environment SPD will cover the South Worcestershire authorities of Worcester and Wychavon.
Jointly produced	YES. The Archaeology and the Historic Environment SPD will be jointly produced for Worcester City Council and Wychavon District Council.
Chain of conformity	SWDP Policy 24: Management of the Historic Environment, National Planning Policy Framework, planning legislation and case law

Timetable (Completed Stages are shown in RED)

Commencement	March 2014
Consultation	July - August 2014
Adoption	December 2014

6g. Biodiversity SPD

Overview	
Role and content	The SPD will set out how the City Council proposes to protect areas of nature conservation, gives guidance on biodiversity requirements in the development process and establishes best principles and practice for habitat and species protection across the City. It will update the context of the existing Biodiversity and Trees SPD (adopted in September 2007) to reflect the new policy framework introduced through the South Worcestershire Development Plan (due for adoption in 2014).
Status	Supplementary Planning Document
Geographical coverage	The Biodiversity SPD will cover the authorities of Worcester City Council and Wychavon District Council.
Jointly produced	YES. The Biodiversity SPD will be jointly produced for the three South Worcestershire authorities of Worcester City Council, Wychavon District Council and Malvern Hills District Council.
Chain of conformity	SWDP Policy 22: Biodiversity and Geodiversity, National Planning Policy Framework, planning legislation and case law

Timetable (Completed Stages are shown in RED)

Commencement	March 2014
Consultation	July - August 2014
Adoption	December 2014

6h. Renewable and Low Carbon Energy SPD

Overview	
Role and content	The Renewable and Low Carbon Energy Supplementary Planning Document will set out the South Worcestershire Councils' approach to planning for renewable energy. It will provide guidance for developers in preparing planning applications for renewable energy developments as well as assist elected members and council officers in determining planning applications.
Status	Supplementary Planning Document
Geographical coverage	The Renewable and low Carbon Energy SPD will cover the South Worcestershire authorities of Worcester, Wychavon and Malvern Hills.
Jointly produced	YES. The Renewable and Low Carbon Energy SPD will be jointly produced for the three South Worcestershire authorities of Worcester City Council, Wychavon District Council and Malvern Hills District Council.

Chain of conformity	SWDP Policy 27: Renewable and Low Carbon Energy, National Planning Policy Framework, planning legislation and case law
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Timetable (Completed Stages are shown in RED)

Commencement	October 2014
Consultation	March - April 2015
Adoption	August 2015

6i. Canal Basin, Droitwich Spa

Overview

Role and content	This proposed mix –use (housing, office, retail and leisure) proposed allocated site does have associated supplementary planning guidance but which is considered out of date. This SPD will provide design framework for interested parties to work to in particular in relation to access , connectivity to Droitwich Spa town centre and the waterfront , flood alleviation , conservation , green infrastructure and indicative locations for the various land uses
Status	Supplementary Planning Document
Geographical coverage	SWDP Policies Map for SWDP 48/6 , Droitwich Spa Allocations
Jointly produced	No –Wychavon specific SPD
Chain of conformity	SWDP 48/6, National Planning Policy Framework, Planning Regulations and Case Law.

Timetable (Completed Stages are shown in BLUE)

Commencement	March 2014
Consultation	July 2014
Adoption	December 2014

6j. Abbey Road, Evesham

Overview

Role and content	The Abbey Road SPD will provide a framework for development, land use and landscape management of the proposed SWDP housing allocation. The site lies alongside one of the main approaches into the town and is visually prominent so consequently appropriate design guidance is essential.
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	<p>The SPD will set out in more detail the principles and design parameters which the Council will expect those involved in the implementation of the site to adhere to and will be used to guide decisions regarding land use, design, access, connectivity, flood risk, traffic management, green infrastructure and other matters.</p> <p>The SPD will promote a sustainable development that reflects the towns' heritage, providing a high quality residential environment that complements the riverside setting.</p>
Status	Supplementary Planning Document
Geographical coverage	The Abbey Road SPD will cover the SWDP allocation 50/7 site area – Land off Abbey Road, Evesham
Jointly produced	No. The SPD will be produced by Wychavon District Council alone.
Chain of conformity	SWDP 50: Evesham Allocations, SWDP 50/7: Land off Abbey Road, National Planning Policy Framework, Planning Legislation and Case Law.

Timetable (Completed Stages are shown in BLUE)

Commencement	March 2014
Consultation	July 2014 – August 2014
Adoption	December 2014

6k. Station Road, Broadway

Overview

Role and content	<p>The Station Road SPD will provide a framework for development and land use on this important Broadway allocation site. The SPD will promote a sustainable mixed-use development that reflects the distinct character of the village and enhances this gateway entrance into Broadway.</p> <p>The SPD will set out in more detail the principles, site layout and design parameters which the Council will expect those involved in the implementation of the site to adhere to and will be used to guide decisions regarding land use, design, access, connectivity, flood risk, traffic management, green infrastructure etc.</p> <p>The SPD will promote a sustainable development that reflects high quality design and will detail the community facilities that are required to be provided as part of the development</p>
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	process.
Status	Supplementary Planning Document
Geographical coverage	The Station Road SPD will cover the SWDP allocation 59/19 site area – land adjacent Station Road, Broadway.
Jointly produced	No. The SPD will be produced by Wychavon District Council alone.
Chain of conformity	SWDP 59: Category 1 Village Allocations, SWDP 59/19: Land adjacent Station Road, Broadway, National Planning Policy Framework, Planning Legislation and Case Law.

Timetable (Completed Stages are shown in BLUE)

Commencement	October 2014
Consultation	March 2015 – April 2015
Adoption	August 2015

6l. Vines Lane, Droitwich Spa

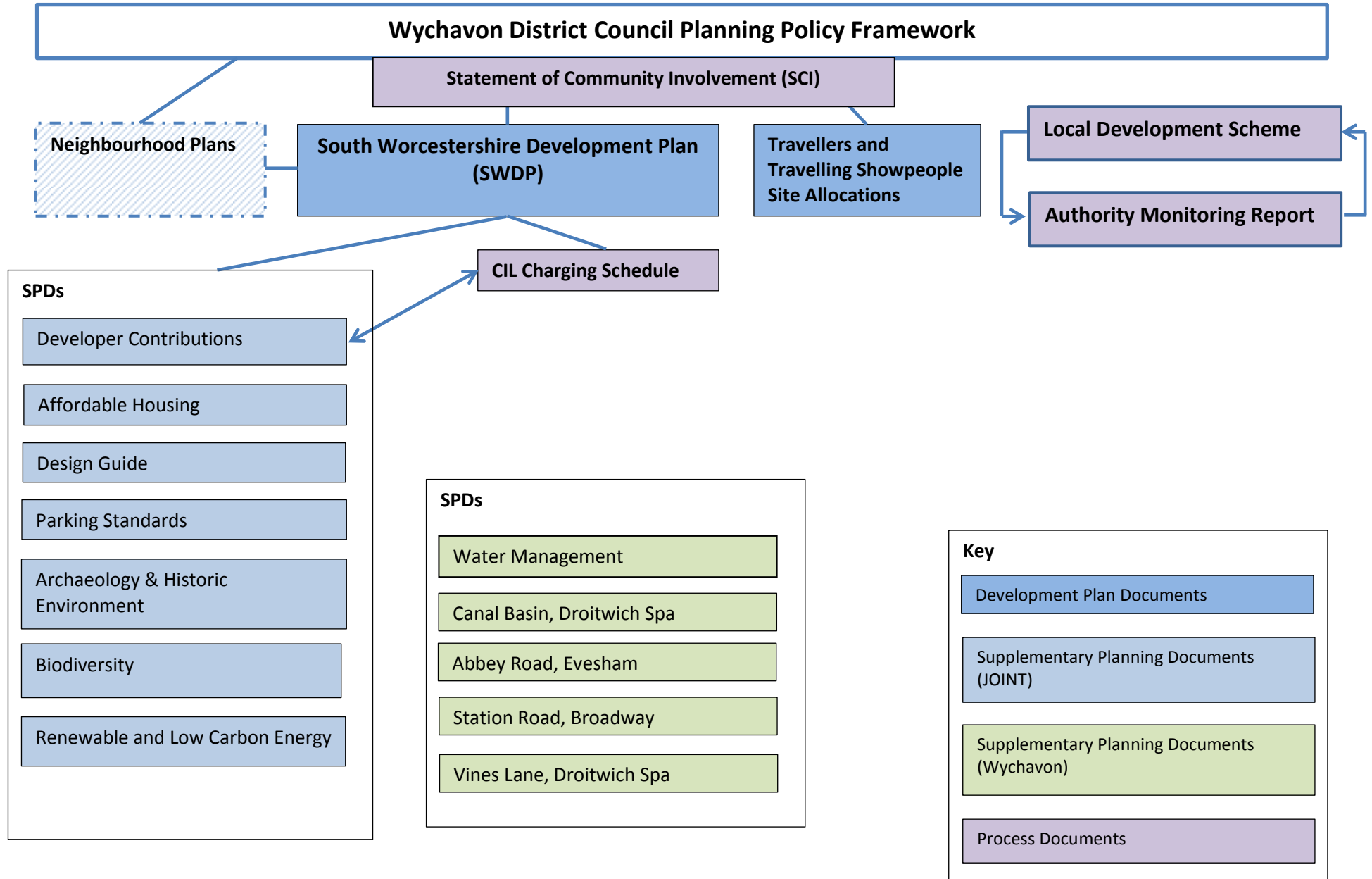
Overview

Role and content	This SPD will provide a design guidance framework for the proposed brownfield housing allocation. The document will set out the main issues that need to be addressed in particular accessibility to Droitwich town centre, residential amenity, green infrastructure and the Scheduled Ancient Monument.
Status	Supplementary Planning Document.
Geographical coverage	SWDP Policies Map boundary for SWDP 48/1.
Jointly produced	No, a Wychavon specific SPD.
Chain of conformity	SWDP 48/1, the National Planning Policy Framework, Planning Regulations and Case Law.

Timetable (Completed Stages are shown in BLUE)

Commencement	October 2014.
Consultation	March 2015.
Adoption	August 2015.

Wychavon Planning Policy Framework Diagram



7. Resources

- 7.1 The work to deliver some of the planning policy documents within this LDS will be dependant upon continued joint working between the three South Worcestershire Councils as this has been proven to be a more efficient and effective way of working. The work will be undertaken using existing resources and within existing governance structures within each of the three districts.

8. Risk Assessment

8.1 The Council recognises that there are risks in delivering the documents set out in the Local Development Scheme. Some of these risks are within the Council's control and some are not. Table 1 identifies the main areas of risk, their impacts and the ways to overcome them so that the programme in the Local Development Scheme can be delivered.

Area of risk	Likelihood/Impact and Consequence	Mitigation
Adequate staff resources	<ul style="list-style-type: none"> • Unable to complete documents on time and to the required standard • Consequential programme slippage • At the extreme – DPDs and SPDs may have to be withdrawn/reviewed e.g. if found unsound or subject to successful legal challenge • Consequential increased risk of inappropriate, speculative planning applications if the 2 DPDs are delayed. 	<ul style="list-style-type: none"> • Joint working with SW Councils and County Council • Ring fence policy teams dedicated to plan production • Employ temporary staff/consultants (subject to resource availability)
Funding pressure on resources	<ul style="list-style-type: none"> • Loss of resources to fund plan making, resulting in programme slippage • Consequential increased risk of inappropriate speculative planning applications if there is no up to date Local Plan 	<ul style="list-style-type: none"> • Protocols agreed by the SW Councils for budgets and shared costs • Provision of schemes to influence budgetary decisions • Monitoring of costs and budget spend/profiles
Council procedures and Corporate commitments	<ul style="list-style-type: none"> • Risk of programme slippage • Consequential increased risk of inappropriate, speculative planning applications if the 2 DPDs are delayed • Risk to the Council's reputation 	<ul style="list-style-type: none"> • Leader's meetings to coordinate strategy • Robust programme management through the Project Manager • Joint Advisory Panel to advise Councils on plan production • Joint Officer Steering Group to oversee plan production process • Joint Officer Team to manage plan production process • Awareness of consultations and Council diaries
Neighbourhood planning	Insufficient staff resource available to meet legal	<ul style="list-style-type: none"> • Maintain contact with Town and Parish

Area of risk	Likelihood/Impact and Consequence	Mitigation
	requirements in the provision of technical advice and support to Town and Parish Councils <ul style="list-style-type: none"> • Insufficient funding to resource LPA support • Diversion of staff resources from preparation of DPDs and SPDs 	Councils to ascertain scale and type of input required from the LPAs <ul style="list-style-type: none"> • Assess the extent to which neighbourhood plans deliver the LDS • Assessment of neighbourhood plans to influence budgetary decisions • Seek Government funding for resources • Disseminate best practice
Changes to external context	<ul style="list-style-type: none"> • Unable to meet requirements of national policy and guidance • Insufficient flexibility and resilience to meet economic/ environmental/ social changes 	<ul style="list-style-type: none"> • Monitor policy announcements and consultations • Assess Local Plan/SPD consistency with national policy • Use of latest guidance • Monitor future trends, use of Foresight intelligence
Time required for consideration, consultation and decision making	<ul style="list-style-type: none"> • Insufficient time to meet standard lead in times to decision making • Significant level of responses to consultation • Additional scrutiny stage(s) • Programme slippage 	<ul style="list-style-type: none"> • Coordination of Council meeting dates • Project management • Awareness of Council diaries and constitutions and protocols for decision making • Awareness of events such as elections and holidays • Use of delegated decisions route • Efficient/effective handling of responses
Capacity of the Planning Inspectorate and dealing with their recommendations	<ul style="list-style-type: none"> • PINS unable to meet demand for DPD examination leading to delay in adopting plan 	<ul style="list-style-type: none"> • Provide LDS to PINS as early as possible – to identify DPD production • Regular liaison with PINS • Monitor Inspector’s reports and High Court Challenges and draw up/use lessons learnt

Table 1: Risk Assessment

9. Monitoring and review

Monitoring

- 9.1 There is a requirement to monitor the implementation of the Local Development Scheme⁴ and hence progress made in producing Local Plans and Supplementary Planning Documents through an Authority Monitoring Report (AMR). An AMR must be produced each year, and must cover a period not greater than 12 months long. The AMRs must cover a continuous period, with no gap in coverage between reports.
- 9.2 Monitoring must be carried out on:
- the timetable included for each policy document;
 - the stage that the document has reached in the production process; and
 - any failure to publish a policy document as per the LDS timetable.
- 9.3 An AMR will be produced jointly across South Worcestershire each year and will be made available on the Councils' website as soon as it has been finalised. The AMR will be reported by the Local Planning Authority to the Joint Advisory Panel (or equivalent) who will oversee the implementation of the SWDP. As well as progress in plan-making, this will be the opportunity to report on the effectiveness of Local Plan Policies. The AMR will provide the evidence for the LPAs to consider whether there is a need to review the SWDP prior to 2019 as currently set out.

Review of the LDS

- 9.4 In response to the yearly monitoring against the Local Development Scheme, the South Worcestershire Project Plan (Appendix A) will be revised each year as necessary. Anticipated delays or actual slippage against the published timetable will be addressed, with realistic revisions to key milestones proposed. Once agreed, updated Project Plans will be made available both on the Councils' website and the SWDP website. It is anticipated that this will take place at the start of each calendar year.
- 9.5 The Local Planning Authority anticipates that the next full review of the LDS will be in 2016. A further review will occur shortly prior to the start of the review of the South Worcestershire Development Plan. The latter is due in 2019. This is subject to the LPA's consideration of any significant changes for example in legislation, national policy or circumstances that impact on plan-making or the delivery of strategy and policy.

⁴ Planning and Compulsory Purchase Act 2004. Part 2 – Local Development. S. 35 (as amended)
Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulation 34 Authorities' monitoring reports

Appendix A

**South Worcestershire Local Development Scheme
Project Plan: 2013-2016**

	2013												2014												2015												2016					
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
Local Development Scheme								R				R	R											R	R											R	R					
Authority Monitoring Report								1	1	2	13									1	1	2	13									1	1	2	13							
Development Plan Documents																																										
South Worcestershire Development Plan (JOINT)	6	6	7	7	8				9	9	9	9	9	10	10	11	12	13	13	13																						
Travellers and Travelling Showpeople Site Allocations (JOINT)			1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	3	3	4	5	5	5			6	6	7	8			9	10	10	11	12	13	13	13	
Other Key Documents																																										
CIL Charging Schedules (JOINT)					C1	C1	C1	C2	C2/3	C3	C4	C4	C5	C5	C6	C6	C7	C7/8	C9	C9	C9	C10	C11	C12																		
Statement of Community Involvement (JOINT)							1	2	2	3	3	4	5	13	13																											
Supplementary Planning Documents																																										
Developer Contributions (JOINT)							1	1	2	2	2	2	3	3	4	5	5	5	5	5	13	13																				
Affordable Housing (JOINT)								1	1	2	2	2	3	3	4	5	5	5	13	13																						
Houses in Multiple Occupancy (Worcester)								1	1	2	2	2	3	3	4	5	5	5	13	13																						
Water Management (Wychavon)								1	1	2	2	2	3	3	4	5	5	5	13	13																						
Design Guide (JOINT)										1	1	1	1	1	2	2	2	3	3	4	5	5	13																			
Parking Standards (JOINT)													1	1	2	2	2	3	3	4	5	5	13																			
Takeaway Food Outlets (Worcester)														1	1	2	2	3	3	4	5	5	13																			
Archaeology and the Historic Environment														1	1	2	2	3	3	4	5	5	13																			

	2013												2014												2015												2016					
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
(Worcester and Wychavon)																																										
Biodiversity (Worcester and Wychavon)														1	1	2	2	3	3	4	5	5	13																			
Canals Basin, Droitwich (Wychavon)														1	1	2	2	3	3	4	5	5	13																			
Abbey Road, Evesham (Wychavon)														1	1	2	2	3	3	4	5	5	13																			
Sustainable Drainage Systems (Worcester and Malvern)																					1	1	2	2	2	3	3	4	5	5	13											
Renewable and Low Carbon Energy (JOINT)																					1	1	2	2	2	3	3	4	5	5	13											
Station Road, Broadway (Wychavon)																					1	1	2	2	2	3	3	4	5	5	13											
Vines Lane, Droitwich (Wychavon)																					1	1	2	2	2	3	3	4	5	5	13											

Key:

1	Preparatory work including compiling evidence base	6	Publication of Proposed Submission document for representations (Regulation 19 For DPDs)	11	Inspector considers consultation responses*
2	Preparation of draft document	7	Analysis of representations	12	Receipt of Inspector's report (Regulation 25 for DPDs)
3	Public Consultation (Regulation 13 for SPDs) (Regulation 18 for DPDs)	8	Submission to Secretary of State (Regulation 22 for DPDs)	13	Adoption/Completion (Regulation 14 for SPDs) (Regulation 26 for DPDs)
4	Consideration of representations	9	Independent Examination (Regulation 24 for DPDs)		
5	Preparation of final document (for SPDs) Preparation of Proposed Submission document (for DPDs)	10	Consultation on Main Modifications*	R	Review

*May not be required. Dependent on outcome of Examination.

Regulation references relate to [The Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#)

C1	Preparatory work including compiling evidence base	C7	Consideration of representations
C2	Preparation of Preliminary Draft Charging Schedule and draft Regulation 123 List	C8	Submission of DCS (Regulation 19)
C3	Public Consultation on PDCS and draft Reg 123 List (Regulation 15)	C9	CIL Examination
C4	Consideration of representations	C10	Receipt of CIL Examiner's recommendations (Regulation 23)
C5	Preparation of Draft Charging Schedule and final Reg 123 List	C11	Approval and publication (Regulation 25)
C6	Consultation on DCS and Reg 123 List (Regulation 16)	C12	Final preparatory work prior to the Charging Schedule taking effect (Regulation 28)

Regulation references relate to [The Community Infrastructure Levy Regulations 2010 \(as amended\)](#)

Appendix B

Policies **not** saved in the Wychavon District Local Plan (2006)

Policy Number	Policy Name
RES1	Agricultural Land Protection
RES2	Renewable Energy Facilities
RES3	Minimising Waste
RES5	Housing Density
RES6	Conversion of Upper Floors
ENV20	Development likely to give rise to pollution or the risk of Pollution
ENV21	Bad Neighbour Uses
ENV23	Development involving Hazardous Substances
COM6	Gypsy Sites- New Provision
SUR5	Advertisements
ECON8	Farm Diversification
ECON16	Food and Drink Retail